



PSCMR COLLEGE OF ENGINEERING AND TECHNOLOGY

Training & Placements and Career Guidance Cell

Minutes of Meeting

Place: Vijayawada.

Date: 25-02-2020

Mr. S Manikanta, Training and Placement Officer, invited all the placement coordinators cordially to the meeting. The minutes of previous meeting were presented and ratified.

- It is suggested to review the proposed training material and suggest modifications, if any
- It is suggested to review improvements and challenges of students on monthly basis
- It is suggested to fix time slots for each trainer as per academic time table
- It is suggested to fix individual responsibility to trainers

Agenda:

- To train students on Python, DBMS
- To finalize training schedules
- To finalize training programmes to be conducted in the summer
- To update information in the college website

The following faculty members are present for the meeting

S NO	NAME	DEPARTMENT	DESIGNATION	SIGNATURE
1	Mr. S MANIKANTA	MBA	TRAINING & PLACEMENT OFFICER	
2	Mr G S SRINIVAS MURTHY	MBA	ASSISTANT TPO	
3	Mrs. V KAMAKSHI	MBA	VERBAL & SOFT SKILL TRAINER	
4	Mr J VENKATA RAMAIAH	FED	APTITUDE TRAINER	
5	Mr. K	CSE	PLACEMENT	

	SUDHAKAR		COORDINATOR	<i>Sudhakar</i>
6	Mr J.NAVEEN GUPTA	MBA	PLACEMENT COORDINATOR	<i>Naveen</i>
7	Mr K UDAY SHANKAR	CSE	PLACEMENT COORDINATOR	<i>K Uday</i>
8	Mr P VINAY	CIVIL	PLACEMENT COORDINATOR	<i>P Vinay</i>
9	Mr K.SUNDAR SRINIVAS	ECE	PLACEMENT COORDINATOR	<i>K Srinivas</i>
10	Mr B.HANUMANTHA RAO	CSE	PLACEMENT COORDINATOR	<i>Bhanu</i>
11	Mr K.NARENDRA	EEE	PLACEMENT COORDINATOR	<i>Narendra</i>
12	Mrs CH.SRILATHA	MECH	PLACEMENT COORDINATOR	<i>Ch. Srilatha</i>
13	Mr. SHAJAHAN	DIPLOMA	PLACEMENT COORDINATOR	<i>Shajahan</i>

RESOLUTIONS:

Agenda Point	Resolution	Responsible Person	Target Date
1	It is resolved to train the students on Python and DBMS	Mrs. Shilpa and Mr. Prasad from CSE department	May to July
2	It is resolved that, all the coordinators are responsible to maintain 100 percent attendance for the training sessions	All placement coordinators	Continuous Process
3	It is also resolved to share the training activities of the department among the following staff members	All placement coordinators	Continuous Process
4	It is resolved to update the placement cell information at college website.	G S Srinivas Murthy	First week of March 2020

5	It is resolved that all the placement coordinators should be in touch with the students and ask them to take up the works posted on student groups.	All placement coordinators	Continuous Process
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- The training schedules are finalized for the summer training programmes
- It is also resolved that Mr. Sundar Srinivas from ECE department is made in-charge for these training sessions.
- It is also resolved that the following are the training programmes which are going to be conducted in the summer.

Sl No	Training Programme	Trainer - Faculty	Department
1	Python	Mrs. Shilpa and Mr. Prasad	CSE
2	DBMS	Mr. Murali Krishna and Mr. Shilpa	CSE
3	C Programming	Ms. Ramya and Ms. Sravani	CSE
4	Aptitude	Mr. J Venkat	Trainer
5	Reasoning	Mr. Uday Shankar	Trainer
6	Verbal	Mrs. V Kamakshi	Trainer

S.M.
Mr. S Manikanta

TPO

**DEPARTMENT OF
TRAINING & PLACEMENTS**



PSCMR COLLEGE OF ENGINEERING AND TECHNOLOGY

Training & Placements and Career Guidance Cell

Minutes of Meeting

Place: Vijayawada.

Date: 11-09-2019.



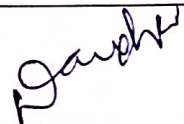

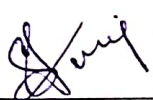
Agenda for the 1st meeting of Placement Committee Scheduled to be held at 4:00 PM on September 11th 2019 in the Placement Cell. Mr. S Manikanta, Training and Placement Officer, invited all the placement coordinators cordially to the meeting.

Agenda:

1. To extend warm welcome to the members present.
2. To finalize the data of interested students for placements
3. To organize Career Guidance and Soft Skill Development programme

The following faculty members are present for the meeting

S NO	NAME	DEPARTMENT	DESIGNATION	SIGNATURE
1	Mr. S MANIKANTA	MBA	TRAINING & PLACEMENT OFFICER	
2	Mr G S SRINIVAS MURTHY	MBA	ASSISTANT TPO	
3	Mrs. V KAMAKSHI	MBA	VERBAL & SOFT SKILL TRAINER	
4	Mr J VENKATA RAMAIAH	FED	APTITUDE TRAINER	
5	Mr. K SUDHAKAR	CSE	PLACEMENT COORDINATOR	
6	Mr J.NAVEEN GUPTA	MBA	PLACEMENT COORDINATOR	
7	Mr K UDAY SHANKAR	CSE	PLACEMENT COORDINATOR	
8	Mr P VINAY	CIVIL	PLACEMENT	

			COORDINATOR	
9	Mr K.SUNDAR SRINIVAS	ECE	PLACEMENT COORDINATOR	
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13	Mr. SHAJAHAN	DIPLOMA	PLACEMENT COORDINATOR	

Resolutions:

Item No. 1: To extend warm welcome to the member's present

Mr. S Manikanta, TPO extended warmth welcome to all the members present. The members took note of the same.

Item No. 2: To finalize the data of interested students for placements

Names of students interested in placement will be collected through final year class teachers of various departments and a database of interested students consisting of details of their plus two and semester marks and areas of interests is to be maintained

Item No. 3: To organize Career Guidance and Soft Skill Development programme

A Career Guidance Seminar for the Diploma, B. Tech and MBA students by Mr. MARTIN KING, Director – Pathways of New Zealand will be conducted in September.

Meeting closed at 05:00 Pm


Mr. S Manikanta

TPO

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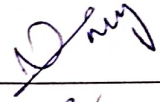




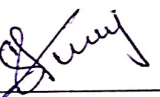
Date: 13-07-2019.

Agenda for the 1st meeting of Placement Committee Scheduled to be held at 4:00 PM on July 13th 2019 in the Placement Cell. Mr. S Manikanta, Training and Placement Officer, invited all the placement coordinators cordially to the meeting.

Agenda:

1. To extend warm welcome to the members present.
2. Review of 2018-19 placement activities
3. Identifying the prospective companies and inviting them to conduct placement drives in the campus.
4. Planning pre-placement activities and allocation of the same to the committee members.
5. Decisions related to improving the placement no. and students training.

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1	Mr. S MANIKANTA	MBA	TRAINING & PLACEMENT OFFICER	
2	Mr G S SRINIVAS MURTHY	MBA	ASSISTANT TPO	
3	Mrs. V KAMAKSHI	MBA	VERBAL & SOFT SKILL TRAINER	
4	Mr J VENKATA RAMAIAH	FED	APTITUDE TRAINER	
5	Mr. K SUDHAKAR	CSE	PLACEMENT COORDINATOR	
6	Mr J.NAVEEN GUPTA	MBA	PLACEMENT COORDINATOR	
7	Mr K UDAY SHANKAR	CSE	PLACEMENT COORDINATOR	

8	Mr P VINAY	CIVIL	PLACEMENT COORDINATOR	
9	Mr K.SUNDAR SRINIVAS	ECE	PLACEMENT COORDINATOR	
10	Mr B.HANUMANTHA RAO	CSE	PLACEMENT COORDINATOR	
11	Mr K.NARENDRA	EEE	PLACEMENT COORDINATOR	
12	Mrs CH.SRILATHA	MECH	PLACEMENT COORDINATOR	
13	Mr. SHAJAHAN	DIPLOMA	PLACEMENT COORDINATOR	

Resolutions:

Item No. 1: To extend warm welcome to the member's present

Mr. S Manikanta, TPO extended warmth welcome to all the members present. The members took note of the same.

Item No. 2: To take note of the minutes of the previous meeting held on April 2019

Mr. S Manikanta, Placement Officer, placed before the meeting the minutes of the previous meeting and report on placements for the year 2018-2019. The members took note of the same.

Item No. 3: Review of 2018-19 placement activities

A brief discussion of the challenges faced during placement activities of 2018-19 and resolutions were made for smooth conduct of placement activities for the year 2019-20.

Item No. 4: To identify the prospective companies and inviting them to conduct placement drives in the campus

The Committee members and Placement officers (PO's) in consultation with the Principal identified the list the companies to be invited for the campus placements for the academic year 2019-2020:

INFOSYS, TCS, OPTUM, IBM, CTS, TALENTIO, WIPRO, ZENSAR, SNOVASYS, EFFTRONICS, ZENQ, SAVANTIS (HCL), GLENWOOD SYSTEMS, SUTHERLAND, SRAVYA IOT, MIRACLE SOFTWARE SYSTEMS

The schedule of the campus placements be finalized by the Placement Officer in consultation with Principal.

Accordingly, the following resolutions were passed.

“Resolved that the Placement Officer be and is here by authorized to finalize the list of companies, in consultation with the Principal, as placed before the meeting.”

“Resolved further that the Placement Officer be and is here by authorized to finalize schedule of campus placements for various courses in consultation with company executives of the company concerned and the Principal of the college.”

Item No. 5: To Plan pre-placement activities and allocation of the same to the committee members

The Placement Officer apprised members the pre-placement activities planned are:

- Placement orientation seminar to all the final year students by the month end of July.
- Display of Placement Drive schedule, Company Profile, Job Criteria, Charts related to career options, career orientations on the notice board.
- Registration forms to be distributed and collected by end of August.
- A minimum of 3 new companies to be added in the Cliental List. The members discussed the matter and passed following resolution.

“Resolved that the pre-placement activities and assigning the tasks and activities to the persons concerned as per the schedule placed before the meeting be and is here by approved.”

The meeting concluded with vote of thanks by TPO.


Mr. S Manikanta

TPO
DEPARTMENT OF
TRAINING & PLACEMENTS